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CERTAIN STATIONS AND BASES

Chief, [REDACTED]

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HEADQUARTERS FILE NO.

FROM COS, [REDACTED] 25X1A

DATE 22 DECEMBER 1961

SUBJECT [REDACTED] Operational 25X1A
Conference of Audio Personnel

RE "43-3" - (CHECK "X" ONE)

MARKED FOR INDEXING

XXXX NO INDEXING REQUIRED

ACTION REQUIRED
See para 4

INDEXING CAN BE JUDGED
BY QUALIFIED HQ DESK ONLY

REFERENCE(S)

25X1A

25X1A

25X1A

25X1A

25X1A

1. During the visit of [REDACTED] in November, several aspects of [REDACTED] audio support, including personnel utilization in area support, equipment development and functioning and audio operational techniques, were discussed. From these discussions it was determined that a conference of audio personnel in the [REDACTED] areas, and at least one from [REDACTED] headquarters, would be most useful for not only identifying and clarifying current problems in the audio field but also for exchanging ideas and experiences of the individual audio specialist.

2. We have tentatively planned the conference for the period 26 to 28 February here at [REDACTED]. This date is not firm however, and can be adjusted so that as many audio personnel as possible can attend.

3. Below is a tentative agenda of subjects which we propose be covered at the conference:

- Personnel utilization in area support - *John*
- [REDACTED] - equipment inventory and maintenance - *John*
- Cover and security during travel and on the operation - *John*
- Critique of equipment currently in use - *John*
- Installation techniques - *John*
- Special installation and operating problems - *John*
- New devices, techniques, improvisations developed for special situations and requirements - *John*
- Proposals for research and development of new and/or modification of existing audio surveillance equipment and accessories - *John*

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4. We would appreciate an early reply from each of the addressees as to a) the suitability of the proposed date of the conference, or an alternate date when they can come, and b) any additional subjects which they might wish to have added to the agenda.

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Distribution:

3-Chief
2-Chief
2-Chief
2-Chief
2-Chief

2-COS
2-COS
2-COS
2-COS
2-COS
2-COS